

Meeting Title:	Magor Action Group on Rail (MAGOR) Committee Meeting
	19 December 2019
Time:	19:30 hours
Place:	Function Room, The Golden Lion
Chair:	Laurence Hando
Committee attendees	Laurence Hando, Julie Wilson, Peter Wilson, Ted Hand, Paul Turner, Steve Lucas, Geoff Cook, Frances Taylor (from 20:00), Dawn Turner.
Guests	MUCH – Mike Burke, Jo Goddard (Joined at 20:00)
Apologies:	Lisa Dymock, John Crook, Jo Godding, Paul Godding

Item 1 - Review of minutes and actions:

The minutes of the meeting 21 November 2019 were accepted as a true record subject to changing the document heading and updating the actions as follows.

ACTION 1/1912 1 – DT to update minutes and circulate final version by 31 December 2019.

Action 3/2111 1 – Delayed, DT to send Ted Hand email address to enable action to be complete.

Action 3/2111 2 – LH reviewed and has taken notes on what is relevant to MAGOR with regard the Future Wellbeing assessment and will present at next meeting, note as in progress on final minutes.

ACTION 1/1912 2 - DT to put on Agenda for January meeting.

Action 3/2111 4 – LH has sent an email to the Chair of the Infrastructure Commission and will put a hard copy in post in New Year as not received response from email, note as in progress on final minutes.

Action 4/2111 4 – LH provided LD with the business letter for the Chair of Indigo immediately following the meeting of 19 November 2019, note as completed on final minutes.

Action 2/1710 3 – LH confirmed that 28 letters had been provided to businesses in Magor and Undy asking them to support the development of our walkway station and to send letters of support to Welsh Government, note as completed in final minutes.

Action 6/1710 – TH confirmed that he had resent emails to InBev but had received no response but was continuing to chase with support from Jessica Morden.

Decision: All the other actions commentaries on status were noted by the committee.

Item 2 - Matters arising

MUCH

LH welcomed Mike Burke from MUCH to the meeting and the joint seasonal celebrations of working closely together.

Frost Fayre

The Frost Fayre was noted by the committee as a success both in terms of its organization and for MAGOR and MUCH (with £399 deposited into bank). Costs incurred of £155 and a profit of £244 was made. As agreed previously this will be split equally between MAGOR and MUCH. Mike Burke requested that MAGOR provide the MUCH share (£122) as a charitable donation.

ACTION 2/1912 1 – JW to make donation to MUCH via bank transfer.

ACTION 2/1912 2 - DT to send a thank you to the Magor Church Men for organization.

Pontrilas

The committee noted that the connection with Pontrilas Parkway Station action group is continuing and they will be attending the next meeting as Peter Kingsbury from RailFuture will be attending too.

RailFuture

The committee noted that PT and TH will draft an article for the January meeting as RailFuture attending and will aid the completion of the final article for publication post meeting. The committee were reminded that RailFuture have promised £5 - £10k to MAGOR.

ACTION 2/1912 3 - PT and TH to draft RailFuture Article by 16 January 2020.

Item 3 - Correspondence

No additional correspondence has been received.

Item 4 - Committee Reports

Grip 3 funding

There were no further updates since last meeting

Local Government

Magor and Undy Community Council (MUCC)

DT advised that the grant request had been submitted and that the clerk of MUCC had advised that it will be considered in new year.

Rogiet Community Council

PT and TH updated the committee on the RCC meeting they attended with JC on 27 November 2019. The project manager from MCC presented to the RCC the plans for improvements to Severn Tunnel Junction station.

TH explained to the attendees that the proposed Magor and Undy Walkway Station would be complementary to the STJ developments by reducing the load on STJ (As it continues to grow) and particularly with the potential to reduce the number of vehicles travelling down Station Road.

RCC indicated that they supported this complimentary approach and that it was understood that a motion of support would be put to the next meeting of RCC.

We also learnt at the meeting that the STJ scope of work included the implementation of the cycle path between Undy, Rogiet and Caldicot.

Grand Union railways were not in attendance as previously thought in MAGOR's November meeting minutes.

Decision: The committee noted that PT, TH and JC will remain in close contact with RCC as plans progress.

Engagement with Welsh Government

Members of Parliament

Prospective MP candidates, Jessica Morden and Mark Brown, attended our stall at the Frost Fayre.

TH reported that through email correspondence the Green Party candidate, Amelia Womack, had confirmed the Green Party's support of MAGOR.

M4 Commission

PT and TH attended the "M4 commission" workshop alongside other stakeholders. The original ambition of the project manager was to understand fully the issues; however, the attendees were more focused on feeding into solutions.

TH was nominated spokespersons to feedback from his table and had support to promote MAGOR as part of the solutions to reduce traffic.

The project developer for Cardiff Parkway, Nigel Roberts, expressed much interest in MAGOR and a meeting was arranged to meet him in early December. This meeting took place with TH and PT and they will continue to liaise with him as both MAGOR and Cardiff Parkway progress.

Steve Lucas had also brought the flyer from the Cardiff Parkway that had been circulated to the residents of St Mellons.

ACTION 3/1912 1 - DT to pdf leaflet and circulate to committee, by 30 December 2019

The committee also noted that the facilitator of the workshops, Katie Alister, said that she had heard good things from Department of Transport about MAGOR.

Local Business

The committee noted that MUCC had recently been in contact with InBev who have expressed a wish to increase contact with the local community alongside their developments of the brewery site and had provided contact details.

ACTION 3/1912 2 - TH to resend letter to new contacts regarding MAGOR and seeking their support, by 06 January 2020

Transport Groups

No further updates on transport groups than already recorded in action updates.

Item 5 - 2019/2020 Plan Review

It was noted that there were no updates to the plan.

Item 6 - Any Other Business:

Local Schools

TH suggested that considering the connection expected with RCC and the development of STJ that our interactions with local schools should include Rogiet. The committee supported this.

ACTION 4/1912 1 – DT to include schools on update section for January meeting.

Potential new transport minister

PT stated that following the general election we may have a new transport minister and that it would be important to contact him regarding MAGOR. Whether or not there is a new minister PT proposed writing to both Boris Johnson as Prime Minister and the minister with regard MAGOR to ask for support in developing local infrastructure.

ACTION 4/1912 2 – PT to draft letter to Prime Minister and share with group for review before sending, in the New Year.

May Fayre

JW reminded all that we need to start building up items for the May Fayre.

It was also noted that there would be VE Day activities on the same weekend as MAY Fayre and that MUCC had allocated £300 for this event. However, some

planning meetings had been cancelled but it was important for MAGOR to keep abreast of the plans.

ACTION 4/1912 3 – GC to provide update of plans at next meeting in January.

President

TH asked whether there was any update to a potential President for MAGOR but was advised there was not.

Item 7 - Confirmation of Date and Time of Next 3 Meetings

16 January 2020

20 February 2020

19 March 2020

DT requested that apologies be sent to her and LH prior to the meetings.

Meeting closed at 20:20

ACTION TRACKER

No.	Description	Owner of action and complete by	Status
Actions from meeting held 19 December 2019			
1/1912	<ol style="list-style-type: none"> Final minutes of meeting 19 November 2019. Future wellbeing assessment 	<ol style="list-style-type: none"> DT to update minutes with correct heading and updates on action status as recorded in meeting and then circulate final version, by 31 December 2019. DT to add as a specific item for matters arising for 16 January 2020 meeting's agenda. 	<p>1. Complete</p> <p>Final minutes of meeting 19 November 2019 were circulated on 30 December 2019.</p> <p>2. Complete</p> <p>Draft agenda provided to LH on 30 December 2019.</p>
2/1912	<ol style="list-style-type: none"> Frost Fayre proceeds Thank you to the Churchmen RailFuture Article 	<ol style="list-style-type: none"> JW to make donation to MUCH via bank transfer of £122, by 06 January 2020. DT to send a thank you to the Magor Churchmen for organization of Frost Fayre, by 31 December 2019. PT and TH to draft RailFuture Article by 16 January 2020. 	<p>1. Complete</p> <p>Donation made to MUCH group on 01.01.2020</p> <p>2. Complete</p> <p>Email sent 30 December 2019.</p> <p>3. In progress</p> <p>TH drafted article for review with PT</p>

3/1912	<ol style="list-style-type: none"> 1. Cardiff Parkway leaflet 2. Communication with local business InBev 	<ol style="list-style-type: none"> 1. DT to pdf leaflet and circulate to committee, by 31 December 2019 2. TH to resend letter / email to InBev to new contacts regarding MAGOR and seeking their support, 06 January 2020. 	<p>1. Complete</p> <p>Circulated 30 December 2019</p> <p>2. Complete</p> <p>InBev confirmed their support following successful communication.</p>
4/1912	<ol style="list-style-type: none"> 1. Connections with local schools 2. Letter to Prime Minister 3. VE Day plans 	<ol style="list-style-type: none"> 1. DT to include schools on update section for January meeting. 2. PT to draft letter to Prime Minister and share with group for review before sending, in the New Year. 3. GC to provide update of plans at next meeting in January. 	<p>1. Complete</p> <p>Draft agenda provided to LH 30 December 2019.</p> <p>2. Not started</p> <p>PT will draft letter in Q1 of 2020 but after Brexit.</p> <p>3. In progress</p> <p>Verbal update to be provided at meeting.</p>
Actions from meeting held 21 November 2019			
3/2111	<p>Correspondence</p> <p>Following discussion with Guest Clive Stainton and Tim James from Pontrilas Parkway Station and Alun Griffiths Contractors various actions were agreed to help and support each other and to progress MAGOR business case communications.</p>	<ol style="list-style-type: none"> 1. TH to email useful contact details to Pontrilas Parkway group. 2. LH to progress the completion of Future Wellbeing assessment 3. PT to complete the cost of delay calculations and contact Tim on how to do this 	<p>1. Completed</p> <p>TH sent contacts at beginning of January.</p> <p>2. Complete</p> <p>LH provided briefing paper on 16/01/2020</p> <p>3. In progress</p> <p>PT contacted Tim and is meeting him 23/01/2020.</p>

		<p>before the next committee.</p> <p>4. LH to contact the Chair of the Infrastructure Commission for Wales before the next meeting.</p>	4. Not started
4/2111 1	<p>Updates from Committees - Grip 3</p> <p>The WRIG provided advice and Christian to follow up required actions to apply to DfT for funding.</p>	1: TH to follow up with Christian regarding actions from WRIG meeting – by 22 November.	<p>1. In progress</p> <p>TH / PT following up regular with Christian to ensure actions are complete, further updates in new year.</p>
4/2111 2	<p>Updates from Committees – local government</p> <p>PT advised the committee that he had written to MCC regarding survey of carpark but not had a response yet.</p>	2. LD to contact Roger Hoggins to encourage taking forward the survey of the HUB carpark users – asap.	<p>2. Completed</p> <p>Permission to complete carpark survey has been provided.</p>
4/2111 3	<p>Updates from Committees – welsh government</p> <p>LD offered a meeting with Paul Davies leader of the conservative party, which was welcomed.</p>	3. LD to arrange meeting with Paul Davies and PT and TH.	<p>3. Not started</p> <p>Due to General Election this action will be taken forward in New Year</p>
Actions from meeting held 17 October 2019			
6/1710	Engagement with INBEV local brewery	TH to provide update at next meeting and or further follow up	Completed

	– TH written again and JM also seeking engagement.	with JM depending on response - November	Replaced with new action from meeting of 19 December 2019, with the provision of new contacts.
Actions from meeting held 19 September 2019			
4/1909	Securing MAGOR station site and proposition - engagement required with MCC on Local Development Plan and new Transport Minister Grant Chapps to follow up discussions with predecessor.	1. PT to liaise with FT to make appropriate submission on LDP to MCC – October.	1. In progress PT and FT liaised over matter and FT following up on whether further action required or not, through connections in MCC
5/1909	Following discussion regarding information from the meeting of Strategic Rail Group further engagements were agreed.	2. TH to arrange a meeting in the next two to three months with Transport for Wales – contacts Paul Chase and Lois Parkes. Update at next meeting.	2. Not started Will be after SEW Transport Commission workshops
7/1909	The committee decided to submit gathered signatures to the petition commission for review.	JW to submit signatures to petition commission – by December 2019	In progress Due to the popularity of the offerings on MUCH and MAGOR stalls there was no opportunity to gather further signatures, although profile was raised. JW to send petition in with exiting signatures in New Year