

Minutes of 21 November 2019 meeting



Meeting Title:	Magor Action Group on Rail (MAGOR) Committee Meeting
	21 November 2019
Time:	19:30 hours
Place:	Function Room, The Golden Lion
Chair:	Laurence Hando
Attendees:	Laurence Hando (LH), Julie Wilson (JW), Peter Wilson (PW), Ted Hand (TH), Paul Turner (PT), Lisa Dymock (LD) Geoff Cook (GC). Jo Godding (JG) and John Crook (JC).
Apologies:	We received apologies from Steve Lucas (SL), Jessica Morden MP (JM), Paul Godding (PG) and Frances Taylor (FT).
Guests:	Clive Stainton (CS) Pontrilas Parkway Campaign Tim James (Griffiths Civil Engineering and Construction)

Item 1 - Review of the Minutes and Action Tracker

The minutes of 17 October 2019 meeting were accepted as a true record of the meeting subject to the addition of an action for TH to purchase a Toy Train Set for the Frost Fayre Star Raffle Prize.

ACTION 1/2111 1: DT to amend minutes and to issue minutes as a record of final version – 25 November.

PT reminded the group that updates on actions should be communicated to the Secretariat as they are completed or progressed in advance of the meeting.

Action 1/1710 – PT advised that this action was complete as possible at this point in time due to the pending general election. Action therefore closed

Action 2/1710 2 – JC advised that a list of businesses was not provided due to concerns regarding data protection. Action closed and wrapped up into Action 2/1710 3

Action 2/1710 3 – LH advised that he had contacted the businesses in the square and would progress with contacting other businesses in Magor and Undy.

Action 7/17/10 – It was noted that TH had completed his action with regard to contacting RailFuture despite receiving no response, but the committee asked TH to contact RailFuture again this time inviting them to 16 January 2020 meeting so we can understand why we are not featuring in the rail press and give an opportunity for RailFuture to hear about MAGOR first hand.

ACTION 1/2111 2: TH to invite RailFuture to 16 January meeting – November 2019

Action 8/1710 – TH confirmed that letters had been sent to local primary schools and therefore this action should be noted as complete.

Action 1/1909 – PT confirmed that the meeting with e Celtic Manor CEO had taken place and therefore this action should be noted as complete.

Action 2/1909 – Tim James was in attendance so action complete.

Action 3/1909 – FT did not attend meeting and no update was provided so remains in progress.

Action 4/1909 – It was noted that as MCC support the station and therefore should be including in their land development plans, but PT will continue to clarify requirement with FT, action therefore remains in progress.

Action 5/1909 – JW advised that she would complete this action post the Frost Fayre as it is anticipated that more signatures would be gathered.

Item 2 – Matters arising

Frost Fayre

The committee members advised who was available to man the stall and whilst a number were not available it was concluded there would be sufficient between MAGOR and MUCH groups to man the stalls.

Clive Stainton offered to contact a celebrity he knows to see if he could attend and act as an attraction for the stalls.

ACTION 2/2111: LH to keep in contact with Clive Stainton and advise committee by email if this comes to fruition in advance of the Frost Fayre

It was confirmed that prizes for the Frost Fayre should be dropped off at Paul and Dawn's house not later than Thursday 05 December.

Item 3 - Correspondence

Following correspondence between LH and the two guests Clive Stainton and Tim James were in attendance.

Clive explained the growing probability of reopening a station at Pontrilas and how the to action groups could support each other and share ideas and contacts. This was well received by the committee and TH agreed to provide useful contacts details e.g. GWR and DfW.

ACTION 3/2111 1: TH to email useful contact details to Pontrilas Parkway group.

Tim James, Client Relationship Director at Alun Griffiths Contractors Ltd., explained the huge practical experience the company had building stations e.g. Pye Corner,

Newport and the Bow Street, Aberystwyth. Tim said that the company were willing to offer any help and advice they could in progressing Magor & Undy Walkway station.

Tim advised the group that in advance of GRIP 3, MAGOR could complete its own Future Wellbeing assessment and that he could help with this. He also advised that MAGOR should calculate the cost of delay – a reverse of the benefits included in business case. In addition, Tim suggested that the Chair of the Infrastructure Commission for Wales should be lobbied with regard MAGOR, whilst noting that he will be the outgoing Chair as recruitment is underway for a new Chair.

ACTION 3/2111 2: LH to progress the completion of Future Wellbeing assessment

ACTION 3/2111 3: PT to complete the cost of delay calculations and contact Tim on how to do this before the next committee.

ACTION 3/2111 4: LH to contact the Chair of the Infrastructure Commission for Wales before the next meeting.

Item 4 – Committee Reports

1. Grip 3 Funding

TH attended Wales Rail Investment Group, which was also attended by representatives from Network Rail, DfT, Welsh Assembly and TfW. TH presented for 10 minutes and received questions about MAGOR for 30 minutes.

Christian Schmidt from MCC also attended and assisted TH in making the case for MAGOR. TH felt there was a positive reception on what was being said. The WRIG provided advice and Christian agreed to follow up required actions, e.g. to apply to DfT for funding.

ACTION 4/2111 1: TH to follow up with Christian regarding actions from WRIG meeting.

2. Engagement with local government

PT and TH will be attending a meeting with Rogiet CC w/c 25 November 2019 concerning the STJ development proposals. Andrew Hieron of AMEY and Ian Yeort of Grand Union Trains are also intending to attend.

PT advised the committee that he had written to MCC regarding the 'use survey' of carpark but not had a response yet. LD took action to contact Roger Hoggins to help facilitate progress with this.

ACTION 4/2111 2: LD to contact Roger Hoggins to encourage taking forward the survey of the HUB carpark users – asap.

PT had also attended MUCC to update on progress on MAGOR.

3. Engagement with Welsh government

PT and TH met with James Hooker, Rail Programme Director Welsh Government, with a representative from network rail. There was a frank and fair exchange of views on priority that MAGOR should take compared to other new station proposals.

Ken Skates had stated that we are included in the main line corridor work and we were advised that a brief of this corridor work was in progression. James Hooker said that he would meet again with MAGOR before the end of this calendar year, once the brief was ready. It was noted that due to the General Election this may be delayed.

Delyth Jewell, the Plaid Cymru AM, told TH she had asked questions in Welsh Assembly to Ken Skates about MAGOR and will follow up with a formal written question and advise TH of answer once received.

LD offered a meeting with Paul Davies leader of the conservative party, which was welcomed.

ACTION 4/2111 3: LD to arrange meeting with Paul Davies and PT and TH.

As a result of MAGOR group writing to the SE Transport Commission (M4) PT and TH attended a meeting with Samantha Thomas on 30 October 2019. This meeting was very positive and resulted in MAGOR being invited as a stakeholder to the forthcoming workshops. PT and TH will be attending a workshop 26 November.

4. Engagement with Central government

Nothing to report this time due to General Election activity.

5. Engagement with Local Businesses

LD updated the committee with news of the appointment of the new chairmen, Indigo Telecom Group, as he wants to be involved in local community and has stated full support and will write a letter to Welsh Government

ACTION 4/2111 4: LH to provide LD with the letter that has already been prepared for local businesses.

At a meeting between PT and Ian Edwards (Celtic Manor / ICC CEO) on 08 November they discussed the opportunity to link up hotels through trains. Ian Edwards was totally supportive and happy to endorse the MAGOR project which the committee welcomed and were thankful for. Ian Edwards also advised PT that he would be attending a meeting with Welsh Government the following week and would promote MAGOR.

LH advised PT that the MAGOR website still referenced Hampton by Hilton rather than Ty Hotel as it is now.

ACTION 4/2111 5: PT to update website to provide link to Ty Hotel and Celtic Manor asap.

6. Engagement with Transport Groups

No further engagements other than the action to invite RailFuture to 16 January meeting.

7. Engagement with Local Schools

LD advised the committee of the appointment of the new Head of Undy and therefore it was appropriate to wait until new year to engage.

8. Finance

JW provided the following balances:

- Current £608.61
- Savings £2141.20

Total funds available is therefore £2749.90.

Item 6 – 2019/2020 Plan Review

The committee welcomed the updated plan.

Item 7 – Any other business

It was noted that it was important to keep in contact with local house builders, but that Section 106 money was already earmarked for Magor & Undy Station and the Community Hub. LD advised that she had be in contact with Belway.

Geoff Cook advised that the application for grant from community council needed to be made asap.

ACTION 5/2111: DT to make an application for grant to community council.

Item 8 – Future MAGOR meetings

The next three meetings were confirmed as follows:

19 December 2019
16 January 2020
20 February 2020

ACTION TRACKER

No.	Description	Owner of action and complete by	Status
Actions from meeting held 21 November 2019			
1/2111	<p>Minutes and Actions Review</p> <p>Add action for TH to purchase Toy Train Set to minutes.</p> <p>Committee noted TH Had contacted RailFuture regarding publishing article about MAGOR but has had no response. Committee agreed to invite RailFuture to 16 January meeting</p>	<ol style="list-style-type: none"> 1. DT to amend minutes and circulate final minutes 24 November 2. TH to email RailFuture explaining concerns and inviting to 16 January meeting 	<p>Complete</p> <p>DT circulated final minutes from 17 October meeting</p> <p>Complete</p> <p>TH emailed RailFuture 22 November. TH spoke with Bruce from RailFuture and agreed a course of action for the beginning of 2020. The objective of which will be to initially get an article in to Railwatch. Following that, Bruce will then assist with trying to get the national rail magazine press to run an article.</p>
2/2111	<p>Matters Arising – Frost Fayre</p> <p>Clive Stainton from Pontrilas Parkway group offered to contact a celebrity he knows to see if he could attend and act as an attraction for the stalls.</p>	LH to keep in contact with Clive Stainton and advise committee by email if this comes to fruition in advance of the Frost Fayre	<p>Cancelled</p> <p>No celebrity attended Magor Frost Fayre.</p>
3/2111	Correspondence	<ol style="list-style-type: none"> 1. TH to email useful contact details to 	Not started

	<p>Following discussion with Guest Clive Stainton and Tim James from Pontrilas Parkway Station and Alun Griffiths Contractors various actions were agreed to help and support each other and to progress MAGOR business case communications.</p>	<p>Pontrilas Parkway group.</p> <ol style="list-style-type: none"> 2. LH to progress the completion of Future Wellbeing assessment 3. PT to complete the cost of delay calculations and contact Tim on how to do this before the next committee. 4. LH to contact the Chair of the Infrastructure Commission for Wales before the next meeting. 	<p>TH to complete once has contact details</p> <p>In progress</p> <p>Review completed and LH will provide paper from his notes for January meeting.</p> <p>Not started</p> <p>PT will focus on this in New Year</p> <p>In progress</p> <p>Email has been sent but no reply, LH will follow up with letter in New Year.</p>
4/2111 1	<p>Updates from Committees - Grip 3</p> <p>The WRIG provided advice and Christian to follow up required actions to apply to DfT for funding.</p>	<p>1: TH to follow up with Christian regarding actions from WRIG meeting – by 22 November.</p>	<p>In progress</p> <p>TH / PT following up regular with Christian to ensure actions are complete, further updates in new year.</p>
4/2111 2	<p>Updates from Committees – local government</p> <p>PT advised the committee that he had written to MCC regarding survey of carpark but not had a response yet.</p>	<p>2: LD to contact Roger Hoggins to encourage taking forward the survey of the HUB carpark users – asap.</p>	<p>In progress</p> <p>PT has emailed and contacted other networks to progress this but progress with confirming survey is still not being made, further updates in New Year.</p>

4/2111 3	Updates from Committees – welsh government LD offered a meeting with Paul Davies leader of the conservative party, which was welcomed.	3: LD to arrange meeting with Paul Davies and PT and TH.	Not started Due to General Election this action will be taken forward in New Year
4/2111 4 and 5	Updates from Committees – local businesses LD updated the committee with new of the appointment of new chairmen, Indigo Telecom Group, as he wants to be involved in local community and has stated full support and will write letter to Welsh Government LH advised PT that the MAGOR website still referenced Hampton by Hilton rather than Ty Hotel as it is now.	4: LH to provide LD with the letter that has already been prepare for local businesses. 5: PT to update website to provide link to Ty Hotel and Celtic Manor asap.	Complete . Complete PT updated website 22 November 2019.
5/2111	Any other business Geoff Cook advised that the application for grant from community council needed to be made asap.	DT to make for application for grant to community council by end of November	Complete DT made submission on 27 11 2019
Actions from meeting held 17 October 2019			
2/1710	The committee agreed that the supports letter would be distributed to all local business small through to large.	3. LH to print letters and distribute	Complete LH since contacting the businesses in Magor Square @ 21 November and has

			completed for 28 businesses.
3/1710	Purchase Toy Train Set for Start Prize, as per previous years.	2. TH to purchase the train set and JW to refund TH out of MAGOR funds on provision of receipt.	Complete The raffle took place at frost Fayre of 07 December 2019
6/1710	Engagement with INBEV local brewery – TH written again and JM also seeking engagement.	TH to provide update at next meeting and or further follow up with JM depending on response - November	In progress TH has contacted InBev but is still awaiting a response. To be discussed at December meeting
10/1710	Review of three-field site car parking and all Undy and Magor car parking required to ensure good communication and to enable planning for future needs.	PT to raise with CS and involve both Cllrs FT and LD	Complete New action to take forward in 4/2111 2
Actions from meeting held 19 September 2019			
3/1909	The M4 commission was established after the decision in June not to support the south route and has 6 months to conclude its recommendations. MAGOR should be engaged with but has yet been contacted or been the opportunity to engage.	FT to seek engagement, with the M4 commission for an opportunity to input into their option for reducing congestion, in October.	Complete PT and TH attended workshop 26 November.
4/1909	Securing MAGOR station site and proposition -	1. PT to liaise with FT to make appropriate	In progress FT

	engagement required with MCC on Local Development Plan and new Transport Minister Grant Chapps to follow up discussions with predecessor.	submission on LDP to MCC – October.	PT and FT liaised over matter and FT following up on whether further action required or not, through connections in MCC
5/1909	Following discussion regarding information from the meeting of Strategic Rail Group further engagements were agreed.	2. TH to arrange a meeting in the next two to three months with Transport for Wales – contacts Paul Chase and Lois Parkes. Update at next meeting.	Not started Will be after SEW Transport Commission workshops
7/1909	The committee decided to submit gathered signatures to the petition commission for review.	JW to submit signatures to petition commission – by December 2019	In progress Due to the popularity of the offerings on MUCH and MAGOR stalls there was no opportunity to gather further signatures, although profile was raised. JW to send petition in with exiting signatures in New Year