



Date/Time of Minutes	Meeting Title	Meeting Ref
23 <sup>rd</sup> August 2018	Magor Action Group on Rail (MAGOR)	23/08/18
<b>Subject:</b>	Committee Meeting	
<b>Location:</b>	Golden Lion Function Room, Magor Square, Magor	

<b>Attendees:</b>	Laurence Hando (Chair), Ted Hand, Steve Lucas, Paul Turner, Geoff Cook, John Cook and Sam Knight
<b>Apologies:</b>	Julie Wilson, Peter Wilson, Lisa Dymock and Francis Taylor
<b>Minute Taker:</b>	Steve Lucas
<b>Distribution Copies:</b>	As Above

	Actions/Notes	Action By	Target Date
	<p><b>The thrust of this meeting was to discuss and finalise the “Engagement with the Community” event planned for the 20<sup>th</sup> September 2018.</b></p> <p><b><u>Rationale</u></b></p> <p>To provide evidence and to update the Community on the progress being made, together with the involvement with the Community Hub.</p> <p><b><u>Venue/Date</u></b></p> <p>Magor Baptist Church      Thursday 20<sup>th</sup> September 2018</p> <p>Informal Drop in Centre at 4.15pm followed by the formal presentation at 7pm.</p> <p>Discussions took place on the type of displays to be provided. The video loop to be used, including any models or plans showing the proposed Community Hub.</p>		

	<p><b><u>Presenters – Order of Presentation</u></b></p> <p>PT produced an order of proceedings, which was adopted. Chairman of MAGOR (LH) will make the Welcome speech; Introduce the principal guests attending; Explain the Objective of the evening, followed by explaining the “Walkway Concept”</p> <p>Jessica Morden is now unable to make the presentation, but John Griffiths AM has agreed to attend and give a supporting/opening speech. Monmouthshire County Council will give their ‘Take’ on the station progress and the Community Hub plans (Paul Matthews/Peter Fox)</p> <p>Mott McDonald will give an update and presentation on the Grip Process (Will/Georgina)</p> <p>(Sophie Howe) will give Future Generations angle and support</p> <p>Chairman of MAGOR (LH), will then chair the open forum discussion with the Q&amp;A session.</p> <p>Summary and Thanks, with an anticipated finishing time of 8.25pm.</p> <p><b>Other Possible Presenters</b> Kelly Berne Representative from the “Keolis Amey” ?</p> <p><b>Invitees – Agreed that the Secretary (SL) will send the Invites to:</b> MP Mike German AMs Mark Reckless and David Rowlands GWR Representative, Mark Hopkins RMT Representative, Steve Richards Chair of MUCC, Donna James MCC Representative, CC David Dovey Sustrans, Gwyn Smith Transport for Wales, James Price Karen Williams, Network Rail Others.....</p> <p>SL agreed to draw up a letter of invitation and send to all invitees. He requested details of who and their addresses to be sent to him.</p> <p><b><u>Advertising</u></b></p> <p>Villager (already published) Argus Social Media Website Distribution of a Flyer – SK agreed to compile a final draft from all the ideas discussed. The cost was estimated by JC at £130 It was agreed that rather than self-distributing the flyers, we would pay an external team to do this at a cost in the region of £150</p>	<p>FT /TH PT SK</p>	
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	<p>Concern was raised that about timing and would they be delivered separately or amongst other marketing materials (as previously minute'd we wanted them distributed 10 days prior to the event). SC will look into this.</p> <p>Flyers for schools to distribute.</p> <p><b><u>IT Requirements</u></b></p> <p>4.15pm Video showing on a loop 7pm Power Point Presentation</p> <p>LH has been assured someone will be on site at 4pm to show us the IT</p> <p><b><u>Displays</u></b></p> <p>SC agreed to look into the display organisation, although raised concerns about available time.</p> <p>LD passed on details that MCC and Magor Church (Jeremy) might have display boards. LH will inquire if we could borrow these boards before.</p> <p>Concern was raised that having access at 4pm for a 4.15 start would give insufficient time to set up, LH was requested to enquire if access would be available earlier.</p> <p>Refreshments will be available at 6pm, PT agreed to organise.</p> <p>It was agreed to have a bucket collection at the door, for donations on the night.</p> <p>We will also take communication details from attendees wishing to stay in contact.</p> <p><b><u>Reasons Why Not</u></b></p> <p>A comprehensive list of reasons against were discussed in preparation.</p> <p><b><u>Any Other Business</u></b></p> <p>It was decided that we should put this event on the agenda again for the next meeting, so that we can cover any last-minute details prior to the event.</p> <p>All posts on the committee were unanimously re-elected</p> <p>Sam, Francis and Jessica Morden were all re-elected as Co-opted members of the committee.</p> <p>We received a request to respond to an "Easier Fares Consultation" It was agreed LH would look into this to see if we should respond</p>	<p>SC</p> <p>SC</p> <p>LH</p> <p>LH</p> <p>PT</p> <p>JW</p> <p>?</p> <p>LH</p>	
	<p><b>NEXT MEETING</b></p> <p>13<sup>th</sup> September 2018 19:30 hours – Function Room, Golden Lion, Magor 18<sup>th</sup> October 2018 19:30 hours – Function Room, Golden Lion, Magor. 15<sup>th</sup> November 2018 19:30 hours – Function Room, Golden Lion, Magor.</p>		