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| Date/Time of Minutes | Meeting Title | Meeting Ref |
| 26th June 2014 | Magor Action Group on Rail (MAGOR) | June 2014 |
| Subject: | Committee Meeting - Open | |
| Location: | Function Room, Golden Lion, Magor Square | |

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| Attendees: | Laurence Hando (Chair), Ted Hand, Paul Turner, Phil Inskip, Julie Wilson, Peter Wilson, Frances Taylor, Steve Lucas |
| Apologies: | Phil Walker, Keith Plow, Jessica crook |
| Minute Taker: | Steve Lucas |
| Distribution Copies: | As above |

| Item | Action/ Notes | Action By | Target Date |
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| 1. | **Review of Actions :**  PI to speak to Mark Youngman regarding the information promised whilst in attendance at the last meeting.  It was agreed that the discussion regarding the design, issue and use of Business Cards for Committee Members  would be deferred until our next Committee Meeting after the AGM in July 2014. SL would establish costs.  PI agreed to produce a draft timetable for the Buses going through Magor and Undy, adding that the timetable should display a mention as being supplied with the courtesy of the MAGOR Group and PT would speak to the printers regarding costings.  It was agreed that the discussion regarding the fridge magnets will be deferred until our next Committee Meeting after the AGM in July 2014.  It was also agreed that PT would contact the local shops and schools to make enquiries on the amount of fridge magnets that have been sold to date. | PI  SL  PI / PT  All  PT |  |
| 2. | **Review of May Fayre:**  Feedback indicated that our presence at the May Fayre was successful with a further 55 new members joining our campaign.  Approximately £40 was raised by the selling of Fridge Magnets from the stall, the exact figure yet to be confirmed. |  |  |
| 3.  3a | **Committee Reports:**  **Welsh Government and People: (PI)**  PI updated the meeting on the need to make contact with Simon Tew who is a civil servant, heading the rail policy for the Welsh Government. PI also suggested that it would be beneficial for a further meeting to take place (end of July) with John Griffiths and Jessica Morden to discuss the outcomes of the ARUP Report. LH will progress this arranging of the meeting.  At our last meeting, PI distributed some useful information from the ‘Citizens Rail’ which talks about a couple of projects based on a community-focused station building. PT agreed to make contact in order to gain ‘lessons learnt’ in their projects. However, following contact being made, there appeared to be no additional useful information being gained.  **Points raised by FT:**   * Informed the meeting that the ARUP Line Study report is due out by the end of June. This is a feasibility study looking at running a train service on the relief lines. The following has been mentioned in the report – St Mellons, Coedkernew, Llanwern and Magor. * The presentation at Magor School with Jessica Morden which happened on the 4th July was very successful. Following the suggestion by Jessica Morden, the children of the school will be writing a letter to Edwina Hart regarding our campaign. * As a group we should be looking to meet both Jessica Morden and John Griffiths, possibly at Clarence Place to run through the ARUP Line Study. * On Tuesday coming, FT will be meeting Paul Matthews from Network Rail and will be talking to him about our campaign. * Going forward FT has insisted on the need for a stakeholders group to meet to discuss what is to be included within the community building and to seek what progress is being made with the ‘site’ in question. The MAGOR group should be included as one of the stakeholders. With the County Council pushing for this stakeholders group, it will happen and the first meeting is scheduled for the 9th July 2014. | LH |  |
| 3b | **Railway Industry: (TH)**  Following the walk through that was carried with the rail consultants, it was confirmed that their findings basically supported our own.  PI again raised the importance of arranging a meeting with the Bid Team and John Pockett. Although there was some concerns over the logistics of this meeting. | TH |  |
| 3c | **Community and MUSLA: (KP)**  KP was not available at this meeting as he was attending the MUSLA meeting which was at the same time and so no report was submitted.  However, PW did point out to this meeting that it appears that both MUSLA Meetings and ours do occur on the same dates. This was a fact that this committee was unaware of.  PW also indicated that MUSLA have been expecting a presentation by this meeting. It was therefore agreed that SL would contact MUSLA to formally arrange this.  SL confirmed that the community council had been contacted requesting a window for a presentation by this group. The date now agreed is the 7th July 2014 and PT agreed to attend on behalf of our Chairman who will be unavailable.  It was also reported that the MUSLA committee are applying for a Lottery Grant. | SL  PT |  |
| 3d | **Communication: (TH)**  TH confirmed that presentations were made to both schools regarding the prizes for the naming of the driver and the train. TH confirmed that both presentations went well and that the support shown by the schools was very good. |  |  |
| 3e | **Funding: (JW)**  The fund currently stands at £845.50.  JW indicated that we would be eligible to make an application for the available Police Grant for Communities (Interest being in showing crime reduction). It was emphasised that any proposals that are made will need to be shown by their results in May 2015. However, the meeting agreed to progress this application with the project being headed as ‘Development of the initial feasibility study through to actual documentation’. JW and PT to progress.  It was proposed at this meeting that we should open a second bank account. Allowing the group to have two accounts, one as the holder of the funds raised and the second being an administrative fund account. This was agreed unanimously. JW to progress. | JW/PT  JW |  |
| 4. | **Crowd Funding:**  TH gave a presentation to the group on the subject of ‘Crowd Funding’. This is a method of raising funds for a business or a project. TH felt that it was an area that could be researched more to see whether our campaign could fall into the project category.  The only concerns raised were that as a group, would we be able to offer the right rewards for those who are prepared to make a financial pledge to our particular project.  It was agreed that it is an area worth exploring further before the committee could make a decision. With this in mind, it was agreed that TH and SL would research this further and report back at the next committee meeting with their findings. | TH/SL |  |
| 5. | **Banner Suggestions:**  LH presented to the committee a few different designs for the banner. Following discussions, a design was agreed upon. PT agreed to approach the supplier with the final design and to arrange for the production of the banner. The agreed cost for this was £75.00 | PT |  |
| 6. | **AGM:**  PT confirmed that he has made contact with all parties, such as the local community, registered members of this group, our MPs and County Councillors informing them all of the AGM on 17th July 2014.  Some minor changes to the constitution and posts for election were agreed.  It was also agreed that Colin James would be appointed as 'Advisor' to this committee. |  |  |
| 7. | **Milestones:**  The timetable as previously discussed will need to be looked at again after the publication of the ARUP report.  There has been some slippage on the milestones for Network Rail but most of the other points are on target.  It was agreed that within the area of communications, that PT would like some assistance as and when required. TH agreed to assist with this. |  |  |
| 8. | **Any Other Business:**  PI informed the meeting that the RailFuture AGM is being held in Cardiff on 3rd July 2014 and was enquiring whether anyone else would be attending. PT said that he would attend with PI if Colin James was unable to make it.  There had been some difficult in accessing the ‘Twitter’ account. PT and LH agreed to resolve this and forward the correct password to committee members.  It was agreed that we needed to follow up with the local shops and the two schools regarding the sale of fridge magnets.  Dates of forthcoming meetings:-  17th July 2014 AGM  14th August 2014 Committee Meeting  Meeting closed 22:22 hours | PI/PT  PT/LH  PT/LH |  |