

Meeting Minutes



Date/Time of Minutes	Meeting Title	Meeting Ref
24 th April 2014	Magor Action Group on Rail (MAGOR)	April 2014
Subject:	Committee Meeting - Open	
Location:	Function Room, Golden Lion, Magor Square	

Attendees:	Paul Turner (Chair), Ted Hand, Paul Turner, Phil Inskip, Phil Walker, Keith Plow, Colin James, David Dovey and Mark Youngman (Monmouthshire County Council).
Apologies:	Laurence Hando, Jessica Crook, Francis Taylor, Julie Wilson, Peter Wilson
Minute Taker:	Steve Lucas
Distribution Copies:	As above

Item	Actions/Notes:	Action by	Target Date
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	<p>Welcome by Chairman to those Attending this meeting :</p> <p>The Chairman welcomed those attending this meeting and also gave a warm welcome to Mark Youngman from Monmouthshire County Council who has been invited to attend to give the group guidance on the GRIP process and the future of public transport within the Monmouthshire area.</p> <p>MY explained that with the demise of SEWTA, transport planning was now going to be handled by the local authorities, with the last SEWTA meeting being held in September of this year.</p> <p>Local Authorities are tasked to setup a transport consortium and to produce a plan for consultation. However, MY pointed out that the Welsh Government has directed that these transport plans are not to include reference to the rail network or the trunk road network. A direction that the local authorities are not particularly in agreement with as these are important issues which does affect local businesses and developers within the area. The problem is an historical one as rail networks in the past have progressed what is in their best interest and not necessarily in the best interest of the community.</p> <p>MY has left documents (and would provide electronically to PT) with the group giving guidance on the GRIP process and gave additional advice with regards to using the ‘template brief’ contained within the guidance. These documents also included the Arriva Station Specification guide.</p> <p>Following a general discussion amongst members present the following additional points were highlighted:</p> <ol style="list-style-type: none"> 1. The way forward for this group is to concentrate on sourcing the funds for funding the case. 2. It was considered not necessary to conduct a travel survey prior to the GRIP process as there is already a lot of data of this type available. MY agreed to forward this type of data to the group. 3. Some concerns were expressed regarding the electrification of the main line and that on the face of it this would favour the Metro and not the wider communities. MY expressed his opinion, that electrification would help our case in the fight for a local station. <p>At this point the meeting took a break – 20:45 hours</p>	<p>MY</p> <p>MY</p>	
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	<p>Meeting Resumed and Review of Actions:</p> <p>Those present: No Change.</p> <p>It was previously suggested that contact be made with the First Great Western Bid Team and we are awaiting John Pocket to confirm who we should speak to and to make the initial introductions. PI has followed up as we are still awaiting a response.</p> <p>With regard to talking with the bus company whose services operate by the entrance to the proposed Magor and Undy Walkway station John Pocket was to arrange introduction to the MD John Gould but advised leaving this until the 3rd Quarter. This proved to be good advice considering the issue surrounding the bus service within the area at this point in time</p> <p>Time Tabling Plan. It was confirmed that a walk through has been completed and that the initial indication is that what we as a group are proposing, is sound and that a draft report will be made available to assist in going forward.</p> <p>Following the winners of the Name the Train and Driver competition has been announced, it was agreed that arrangements will now be made for Jessica Morden to present the prizes to the two winners.</p> <p>Car stickers have been priced and TH will forward the details. Along with the banner being progressed further by PT.</p> <p>SL confirmed that a draft business card has been drawn up. Identifying that the design is just one idea, but what is more important for the meeting to approve is the message that is being portrayed. It was agreed that an electronic copy be sent to all committee members for their perusal and comments.</p> <p>With regards to further advertising the group and what the group is aspiring to, MY agreed to allow the group to place posters etc., within the notice boards that can be found at the different bus stops across the area. SL to follow this up.</p> <p>MY also commented that nowadays one of the best form of advertising and making use of the communication is network is to make more use of the social networking sites, such as Facebook and Twitter. Committee members to take this further.</p>	<p>TH / JC / KP / FT</p> <p>TH</p> <p>SL</p> <p>SL</p> <p>All</p>	
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	<p>It was confirmed that a meeting has been arranged with Mike Moran on 29th April 2014.</p> <p>LH had reported that contact has been made with our Hon President, Mike German who had suggested that we should make contact with an Eleanor Parrot. This has been done and a letter written to Edwina Hart, of which we are currently awaiting a response.</p> <p>Peter Fox was another person that we as a group should be making contact with and keeping informed of our existence and progress. PT reminded the meeting that our 'List of Priority Contacts' did already include Peter Fox. However, the list did need to be updated by adding the main 5 leaders. PI had these names and agreed to forward these to PT for inclusion on our priority list.</p> <p>A brief run through was carried out on the groups 'Target Milestones', which clearly showed that we are on target with our plans.</p>	<p>LH</p> <p>PI / PT</p>	
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	<p>Committee Reports:</p> <p>Welsh Government and People: (PI) It was confirmed that FT had spoken to John Griffiths and given a breakdown of where we are as a group and of our aspirations. It was also confirmed that the Rail Industry project team are aware of our aspirations. PI distributed some useful information from the 'Citizens Rail' which talks about a couple of projects based on a community-focused station building. PT agreed to make contact in order to gain 'lessons learnt' in their projects.</p> <p>Railway Industry: (TH) A walk through was carried with the rail consultants who will now provide a paper on their findings.</p> <p>It was also announced that the new Station Manager (Georgia Cotterell) for the area had been met and given a tour of our proposed site. The initial reaction appeared to be very positive with her showing both interest and a good understanding. She commented that we did have a unique selling point with our proposals as a walkway station. It was also confirmed that she expressed an interest to attend one of our meetings when we have Mike Vaughan from Arriva Trains also attending. PT agreed to forward to DD the email address of the Station Manager.</p> <p>Community and MUSLA: (KP) A briefing was given on the school campaign. It was also recommended that we make contact with a Lyn Cadwallader as he could be an influential person of benefit to the group.</p> <p>It was agreed that it would be beneficial to the group to be invited to a meeting where we could give a full presentation. KP agreed to make the appropriate arrangements.</p> <p>It was also agreed that SL would make contact with Miss Beverly Reed, Clerk of Council (Magor with Undy), requesting that a space is made available for our group to attend the meeting and give a presentation.</p> <p>Communication: (TH) The website has been updated. Time is also being set aside to update our supporters (via email) on our current progress, as well as offering them the opportunity of assisting the group.</p> <p>With the forth coming May Fair, PT agreed to ensure that we would have suitable posters and handouts available for use</p>	<p>PT</p> <p>TH</p> <p>LH</p> <p>PT</p> <p>LH</p> <p>KP</p> <p>SL</p> <p>PT</p> <p>PT</p>	
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	<p>during the May Fair.</p> <p>Funding: (JW) It was confirmed that the Glass Plaques used for the winners of Naming the Train and Driver competition has been paid. Together with the half stand at the May Fair. It was reported that funds currently stands at £852.50.</p> <p>May Fayre: It was confirmed that a half stand had been booked and available for our use at the May Fayre. The following members agreed to be in attendance to assist with hand outs, etc. PT, TH, KP and SL (and any other members who are available) to meet at 1:30pm at the Golden Lion.</p> <p>PI agreed to provide Identity tags for use at the MayFair.</p>	<p>PT / TH / KP / SL</p> <p>PI</p>	
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5.	<p>Any Other Business:</p> <p>PI informed the meeting that the RailFuture AGM is being held in Cardiff and was enquiring whether anyone else would be attending.</p> <p>Apparently Abertillery had had a project recently involving their local station. It was agreed that PT would make contact with that group to see what we could gain in going forward.</p> <p>The meeting was informed that the next Passenger Focus Group workshop was being held in July 2014. It was agreed that TH would follow this up.</p> <p>It was agreed that we needed to follow up with the local shops regarding the sale of fridge magnets.</p> <p>Dates of forthcoming meetings 22nd May 2014 26th June 2014 17th July 2014 AGM</p> <p>Meeting closed 21:45 hours</p>	PT TH PT / TH	
Next Meeting:		22nd May, 19:30 hours, Golden Lion, Magor Square	

