

Date/Time of Minutes	Meeting Title	Meeting Ref
23 <sup>rd</sup> January 2014	Magor Action Group on Rail (MAGOR)	January 2014
<b>Subject:</b>	Committee Meeting	
<b>Location:</b>	Function Room, Golden Lion, Magor Square	

<b>Attendees:</b>	Laurence Hando, Julie Wilson, Peter Wilson, Paul Turner, Ted Hand, Phil Inskip, Keith Plow3, Frances Taylor, Phil Walker
<b>Apologies:</b>	Jessica Crook
<b>Minute Taker:</b>	Steve Lucas
<b>Minutes Approved:</b>	Minutes were accepted as a true reflection of the meeting with a minor amendment

Item	Actions/Notes:	Action by	Target Date
1.	<p><b>Review of Previous Meeting (19<sup>th</sup> December 2013):</b></p> <ul style="list-style-type: none"> <li>a) A number of items within the minutes raised will be covered during discussion on the agenda items.</li> <li>b) Matters arising:                             <ul style="list-style-type: none"> <li>i) Arriva agreed to attend our February meeting</li> <li>ii) David Dovey agreed to attend our April Meeting</li> <li>iii) John Griffith AM and David Davies MP both declined our invitations to attend our meeting.</li> <li>iv) No Response from John Pocket (Great Western)</li> </ul> </li> </ul>		
2.	<p><b>Committee Reports:</b></p> <ul style="list-style-type: none"> <li>a) <b>Railway Organisations</b> – LH commented that to date no reply has been received from John Pockett, and LH would chase up. PI informed the meeting that it was imperative that this group meets with Network Rail to ensure that we have a say before they finalise their reports, otherwise we might be too late. It was agreed that we should contact Jessica Morden MP for her input to assist by writing a letter to Network Rail to give us an audience. LH will make contact with JM and PI will email the contacts details.</li> </ul>	LH / PI	

- b) Community and MUSLA** – KP updated the meeting with regards to the leaflet drops around the community. He also commented on the need for some injection into the meeting and that we should be sending a member or two from this group to their meetings. It was clear that both MUSLA and our group had the common theme of wanting a railway station at Magor, which we should capitalise on. FT indicated that from her part she will keep chasing.
- c) Planning and Co-ordination** - PT. As agreed at our last meeting there has now been produced a draft structured plan for discussion. We can discuss this further when we reach the item on the agenda.
- d) Financials and Funding** – JW informed the meeting that the invoice for the Fridge Magnets has now been paid in full. This was agreed as per the Supplementary Meeting held on the 7<sup>th</sup> January 2014. JW raised the question about internet banking and if we decide to include this facility then we will require 2 signatories. Agreed that these two would be LH and JW. JW confirmed that we have now sent an updated application for funding to Severn Side.
- e) Communications and Publicity** – Nil Report
- f) Government and Authorising Organisations** – FT gave a brief outline of the Councils budget proposals, the current situation and supported the suggestion that we should be working more closely in partnership with the community and MUSLA. It was also important for this group to make inroads with Network Rail, otherwise we could miss out from getting our voice heard. FT advise members present that the Council Bus will be at Magor Square on Monday. FT highlighted the possible funding being available under what is known as Section 106 Money – which is money made available for spending within the community for improvements. Allocation is decided by MUSLA, which is where we could make application.

3.	<p><b>Frost Fayre:</b></p> <p>Following on from the Frost Fayre and the raffle, Phil Walker new to the group, agreed to conduct the draw. There were a total of 16 prizes and the winners drawn will now be contacted and the results of the draw will be uploaded to our website.</p>	PT	
4.	<p><b>What Went Well:</b></p> <p>A detailed spreadsheet was produced highlighting the things that we have done well and things not so well during the past year.</p> <p>In brief, we have done well in getting to where we are today and building some very useful contacts which will only assist in going forward. The website adds another positive point, clearly giving the group a presence on the internet.</p> <p>However, we do need to improve on raising funds for the cause, and the need to create a sound partnership with MUSLA. We were also lacking in communication and need to take this up several notches. Just as importantly as the others, we need to fully understand the mechanism for getting a station built in the first place.</p> <p>These formed the basis for further discussion and agreeing a structure for our action plan for 2014.</p>		
5.	<p><b>Structural Action Plan:</b></p> <p>In going forward it was recognised that we need to firm up the different sub groups required, the lead member for each group and from there we could then formulate and agree the action plan for each sub group. Each sub group would report back to this committee.</p> <p>It was agreed that there will be five sub groups:</p> <ol style="list-style-type: none"> <li>1. Welsh Government and People – FT/KP/PI</li> <li>2. Railway Industry – TH/PT/PI</li> <li>3. Community and MUSLA – KP/PW</li> <li>4. Communications – PT/JC</li> <li>5. Funding – JW</li> </ol> <p>SL will draw up a Structure based on the above sub groups together with suggested targets areas for discussion at the next meeting.</p>	<p>All</p> <p>SL</p>	

6.	<p><b>Schools Visits and Competition:</b></p> <p>Arrangements have been made for TH and JC to attend the two local schools and that KP will also assist in the visits. It was agreed that Undy School would have the competition to name the Train whilst Magor school would be naming the driver. Regarding the process of how this will be done, who will select the winners, how the competition is going to be announced etc., it was agreed to leave the finer details to the members attending the schools who will be better placed following discussions with the head teachers of each school.</p>	TH/JC/KP	
7.	<p><b>Honorary President:</b></p> <p>LH raised the question about this group having a Honorary President. The various pros and cons were discussed with the meeting agreeing that we should have a Honorary President. History has shown that most groups that have a Honorary President does open doors which otherwise may not be open. The main question was now who we should approach. It was finally agreed that LH will contact Mike German regarding this.</p>	LH	
8.	<p><b>Any Other Business:</b></p> <p>a) PI informed the meeting that the fee for becoming a member of Rail Future was in fact £18 per year. Funds being available, it was agreed that we should now submit an application to become a member.</p> <p>b) The indication from our request for John Griffiths to attend one of our meetings, was that he was too busy but would gladly see us at one of his surgeries. It was suggested that LH would respond and arrange for us to attend at his surgery.</p> <p>c) TH mentioned that he had made contact with a Stuart Davies who has had the opportunity of looking at the proposed site(s) for the station and has prepared a skeleton report and has indicated that he is happy to meet the group and give us some guidance on putting together a case for going forward.</p>	LH  TH	

	<p>d) PT informed the meeting that he had become aware of a piece of legislation called 'Localisation 2011', which in brief gives certain rights to particular groups to be represented on local issues. The information received infers that it is legislation in England, but not sure whether it applied to Wales, so further research would be needed to confirm the situation.</p> <p>e) LH has agreed to provide a presentation which we could use to present our case regarding the provision of a station on the relief lines and stopping at Magor, and use when we have our invited guests attending the meetings. TH agreed to help create a power point presentation.</p> <p>f) PT raised the point that local councillors can be co-opted members of this group and that this would then create a few more spaces for other individuals to fill. Agreed to discuss this point at the next meeting.</p> <p>There being no further business, the meeting closed at 22:25 with the Chair expressing our thanks to Phil Walker for conducting the draw and for agreeing to become an active member on this committee.</p>	<p>PT</p> <p>LH / TH</p> <p>PT</p>	
<p><b>Next Meeting:</b></p>	<p>20<sup>th</sup> February 2014, Function Rooms, Golden Lion, 19:30 hours</p>		