

Date/Time of Minutes	Meeting Title	Meeting Ref
21 st November 2013	Magor Action Group on Rail (MAGOR)	Nov 2013
Subject:	Committee Meeting	
Location:	Function Room, Golden Lion, Magor Square	

Attendees:	Laurence Hando, Julie Wilson, Peter Wilson, Paul Turner, Ted Hand, Keith Plow, Jessica Crook, Steve Lucas
Apologies:	Phil Inskip, Frances Taylor
Minute Taker:	Steve Lucas
Minutes Approved:	Minutes were Accepted as a true reflection of Meeting

Item	Actions/Notes:	Action by	Target Date
	<p>Review of Actions from Previous Meeting (21/11/2013)</p> <p>LH confirmed that following our funding application formally requesting the sum of £500, the application has been approved and we have now received the cheque from the Community Council.</p> <p>LH confirmed that with regards to the M4 Corridor Consultation, as per the action for item 7, a report from this group has be sent in response.</p> <p>It was agreed that we would include within our minutes and express our thanks to Jessica Morden (MP) for her valued support to our group.</p>		
	Committee Reports:		

<p>Railway Organisations: (TH) TH had contacted First Great Western by email giving them a detailed outline of our group and purpose and sought support from their organisation. Following a few emails later and telephone conversations, they are prepared to give us support but were not in a position to offer a prize for our raffle. A meeting has however, been arranged with Arriva Trains.</p>	TH	
<p>Community and MUSLA: (KP) Following the survey that had been sent out by the Community Council, out of 2100 plus houses within the area, there were a total of 188 responses, which represents a 3.5% response. However MUSLA has made no decision at this time. The next meeting was scheduled for Monday 25th November 2013, commencing at 7pm at Undy Church Hall. It was suggested that members from this group should attend this questionnaire event on working together, monitored by Monmouthshire County Council, for the Community Council and MUSLA. It was agreed that LH, PT and TH would be attending this meeting.</p>	LH, PT and TH	19 th December 2013
<p>Planning & Co-ordination: (PT) Our website has been updated with the inclusion of some interesting news. A draft Frost Fayre Leaflet was displayed for all to see and agreement was reached on its final outlook. With regards to obtaining prizes, it was confirmed that the Hamilton Hotel was giving a prize of a room for the night for two people. Mango House was donating a voucher to be spent in their restaurant and it also looks as if Magor inBev will also be donating a prize. Wilkinsons had been approached and a meeting has been put in place to seek their support as one of the major businesses in the area.</p>	PT	19 th December 2013
<p>Financials & Funding: (JW) JW was pleased to announce that the promised cheque for £500 from the Community Council has been received and safely deposited within our bank account. It was also confirmed that our application for funding from Severnside of £1000 has now been submitted and we are awaiting the outcome of their decision. It was also mentioned that we have applied to Waitrose for participation in the 'Green Counters System'. We will probably not hear back on this for sometime, as it is common practice for Waitrose to have three similar items/requests for customers to choose from.</p>		
<p>Communication and Publicity: (JC) Jessica Morden (MP) has been in contact but will be unable to attend the Frost Fayre this year due to a prior commitment. However, as usual she does send her wishes and support for the future. JC is currently following-up the articles submitted to the Argus, as</p>		19 th December 2013

	<p>well as writing a column for the Villager. Communications had been made for publication in the Churchmen but it is understood that this will cost in the region of £120 per page insertion. On a separate note, primary schools within our area are looking at a curriculum about trains, environment, green issues etc and it was suggested that maybe we could offer a prize for the children to win for the winning entry of 'Name our Train'. This idea was agreed and will now need to be taken forward.</p> <p>PI was not available to attend this meeting, but he has submitted a detailed report on issues of interest to the group. A copy of Phil's report is attached to these minutes.</p>	JC	
	<p>Frost Fayre:</p> <p>PT produced a power-point presentation to show to the meeting the different types of designs for our new logo and also the design for the fridge magnets.</p> <p>Following discussions, agreement was reached on both the designs. It was agreed to go ahead and produce 2000 leaflets and 1000 fridge magnets and that the total costs would also include complete copyright on the images, and that the images would also be available in digital form, which then could be used on letterheads, etc.</p> <p>At Frost Square, the Fridge Magnets would be made available and given to those who make a donation (minimum of £1). Should we have any left over, then these will be made available to purchase from the local shops at a price of £2.</p> <p>It was agreed that on the stall we will be providing a backdrop made up of different posters, photographs, etc. A specifically designed collection bucket, kindly donated for the day by the British Red Lions, will be used to collect the donations. A list of all the prizes available for the free draw will also be displayed for all to see.</p> <p>The following members agreed to be available to 'man' the stall at the Fayre on 14th December 2013. SL, PT, KP, JW and PW.</p>	SL, PT, KP, JW and PW	14 th December 2013
	<p>Any Other Business:</p> <p>It was agreed that we should be looking at the production of a banner, which can be used for advertising purposes and moved to different locations on a regular basis. However, it</p>		

<p>was decided that this will now be looked at more favourably in the new year.</p> <p>LH had a template for a Christmas Card from the group that had been used previously. With the new logo in hand there is a good chance that this could be added and we could then electronically send a Christmas Card to selected individuals who specifically has shown support for the group.</p> <p>Our thanks and appreciation should be sent to the Landlord of the Golden Lion for allowing us the use of their function room (at no cost) and that it does provide us with an ideal venue, especially when we invite specific dignitaries to our meetings. It is also an ideal venue which will accommodate additional numbers for those who wish attend our meetings. It was suggested that we send an invite to David Davies (MP) to attend and seek his support for the group.</p> <p>Confirmation was given that with reference to the Severn Tunnel Junction, work was still ongoing working on the bridge. It was also understood that they are still keen on having a link to the motorway at Rogiet. There is a new chair of Rogiet Community which might be worth communicating with.</p> <p>Finally, it was agreed that in the new year we should also look at starting a recruitment drive for the MAGOR group and that the announcement of the 'Name our Train' could provide the starting point.</p> <p>There being no other business, the meeting closed at 21:35 hours.</p>		
<p>Next Meeting:</p>	<p>19th December 2013, Function Rooms, Golden Lion, 19:00 hours</p>	